United Space Alliance, LLC

Export Compliance Specialist

United Space Alliance (USA) is one of the world's leading space operations companies whose principal mission is to provide safe, high quality, and efficient space operations products and services. From Washington, D.C. to sunny Florida, USA proudly maintains a superior workforce. Headquartered in Houston, Texas, USA also maintains locations in Alabama, and California.

USA's workforce provides services to sustain and operate the Space Shuttle fleet as well as support planning and training activities for the International Space Station. USA has a skilled workforce whose focus is on safety, reliability and excellent performance.

With experience gained in Space Shuttle and International Space Station Operations, USA has a workforce that stands ready to support the nation's Vision for Space Exploration. Join us as we venture to the Moon, Mars and beyond!

The following opportunity exists at our Florida location:

Educational Requirements:
Bachelor’s Degree in Business or related discipline plus 2-4 years of position related experience; or have a minimum of 8-10 years of position related experience. Prior experience related to export compliance required. Preference for combination of experience with NASA, DOD and commercial programs. Ability to work with varied levels of the organization and variety of personnel such as government officials and attorneys. Possess professional level knowledge of all U.S. import/export regulations, including ITAR, Customs, BIS/EAR, and OFAC. Background and depth in export/import compliance, classifications, licensing and exemptions, Technical Assistance Agreements, commodity jurisdiction requests, Technology Transfer Control Plans, record-keeping and training. Strong interpersonal attributes, including: high ethical standards, professional demeanor, business acumen, strong organizational and communication skills (verbal and written), self-motivated, ability to motivate others, ability to work independently with general guidance and a team player. Security clearance preferred. Proficient in Microsoft Word, Excel, and PowerPoint.

Position Key Requirements:
Seeking an experienced Export Compliance Specialist who will work closely with other export compliance specialists, the Office of General Counsel and other business functions to ensure compliance with export/import regulations and contract requirements. Duties/responsibilities may include: provide consultation and guidance on decisions relative to export/import that have an impact on operations; possess and apply working knowledge of and ability to apply laws and regulations related to the business activity, including, but not limited to: International Traffic in Arms Regulations (ITAR), United States Customs, Export Administration Regulations (EAR), Commerce Control List (CCL), USML, CCL, Anti-boycott, Office of Foreign Assets Control (OFAC), Harmonized Tariff Schedule (HTS), Foreign Corrupt Practices Act (FCPA), and Customs Regulations (CR). Maintain a current, comprehensive knowledge of the U.S. Departments of Commerce and State regulations as well as the policies and practices of these and other government agencies involved in export regulation, and communicate all export regulatory requirements; review solicitations, prepare responses for proposals and contract modifications for Government and commercial customers; provide advice to business
development, contracts and procurement personnel on international contracts; work with business functions to proactively develop export compliance strategies for programs with international interactions with emphasis on supporting Government and commercial customers and new business activities; maintain export recording standards to meet record keeping requirements of Department of State and Department of Commerce; research, prepare and communicate the status of export license applications, Technical Assistance Agreements, Technology Transfer Control Plans, commodity jurisdiction requests, and other export and import documentation for hardware, technical data and services; provide company training on export/import compliance; engage in licensing, export clearance, recordkeeping, auditing, monitoring and screening activities to ensure compliance with applicable export/import regulations and requirements; support all aspects of export/import management including: classification, encryption review, prohibited party screening, deemed exports, technology transfers, country of origin, reconciliations, and entry documents; develop and implement appropriate policies, strategies, and procedures to enhance USA's export compliance program and to implement new regulatory requirements; serve as USA's primary interface with U.S. Government agencies involved in export regulation, assisting these agencies with requests for information, investigations, or disclosures. Also, represent USA in contacting Government agencies on matters of concern to USA business units; and plan and implement process improvements required to keep pace with the U.S. government's move to paperless export documentation processing. Position reports to the Vice President and General Counsel in Titusville, Florida.

Relocation Package is available for this position.

To apply for this opportunity visit our company website:
https://www.unitedspacealliance.com/apps/hrapp/job_search.cfm

Apply to Job ID 226458
Business Ops Staff III

This United Space Alliance position requires successful completion of a government background check before commencement of employment. If you are not a United States Citizen, this check could take up to 12 months to be completed.